

Dayton VA Medical Center
4100 W. Third St.
Dayton Ohio 45428

Danielle.Bowman@VA.GOV Contract Specialist
Michelle Gonce, Interior Designer

STATEMENT OF WORK

1.0 GENERAL SCOPE

The Veterans Health Administration (VHA) has a requirement for healthcare furniture for the **Supply Chain Management Service, B126 Room 304, 304A, 305, 305A, 305B and 306A** located at Dayton VA Medical Center, that meets the VHA IDIQ specifications and high-quality threshold while integrating excellent environmental stewardship.

This requirement includes healthcare furniture and professional installation, to include receive, delivery, and installation. Service required is detailed in **SV1** Healthcare Furniture technical requirements per VHA Healthcare Furniture multiple award IDIQ.

Healthcare furnishings include **Systems Furniture, Panels Frame and Tile, casegoods and modular desk, filing and storage systems, furniture accessories and related services]**

The contractor shall provide all labor, materials, equipment, transportation, and supervision necessary to satisfy the needs of each ordering activity.

2.0 PERFORMANCE REQUIREMENTS

The contractor shall provide and be responsible for the technical assistance, development, and generation for final specifications.

Furniture delivery and installation shall be required in 1 Phase for **Bldg 126 3rd Floor Rooms 304, 304A, 305, 305A, 305B and 306A.** Receiving dock is available.

Duty hours will be Monday – Friday 8:00am – 4:00pm. The Government recognized US holidays are: New Year’s Day, Martin Luther King, Jr. Day, Presidents Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day and Christmas Day. If the holiday falls on Sunday, it is observed on Monday.

The contractor shall:

Coordinate and provide project management of all products and services to manage, design, order, ship, deliver and install new furniture from the manufacturer until final acceptance by VA Interior Designer.

- a. Contractor shall be responsible for receiving product into their bonded or insured warehouse, or a warehouse under their lease with the same bonding or insurance, checking to ensure all product has been delivered and is undamaged. If product is damaged or parts missing, it is the responsibility of the contractor to contact the manufacturer. Contractor shall be responsible for

coordinating delivery and installation with Interior Designers at the Dayton VA. Contractor shall delivery furniture to the VA Medical Center and be responsible for delivering each piece to the correct office/room, uncrating, assembling and installing per drawings provided to the contractor by the dealer of record with whom the order was placed. Contractor shall take care in movement of all items within the building to ensure no damage is done to walls, floors, ceilings or any other interior finish or fixture. Contractor is to notify VA Designers of any damage or issues immediately. Depending upon construction schedules and possible delays, contractor or dealer must be able to store product in their warehouse for up to 90 days before installation is scheduled with no additional charge to the VA.

- b. Any items that are received damaged or incorrectly it shall be the responsibility of the dealer to notify the manufacturer and make arrangements for replacement or repair and communicate that with the Interior Designers at the Dayton VA.
- c. Once contractor is notified and a date for installation to begin has been determined, the contractor will have 10 days to complete installation. Every piece of furniture will have to be installed, in place and ready to be used in the 10 days period. This time period is not negotiable as there are multiple domino moves and other installs that must take place in order to avoid a delay in the construction contract.
- d. Contractor shall be responsible for uncrating all product, removing crating or debris associated with the delivery and installation from VA property. VA will not provide dumpsters or trash service for debris associated with this job. Contractor shall be responsible for removal of all trash and debris from VA property. Contractor shall leave area clean and neat and is responsible for general cleaning of all product installed for removal of dust and other packing materials.

3.0 SUBMISSION OF QUESTIONS

Questions: All questions must be received no later than 01/27/2023 11:59 PM Est. All questions submitted for this solicitation must be electronically sent to the following email address: Danielle.Bowman@va.gov no later than 02/6/2023. Questions received after the stated date and time may be addressed at the discretion of the Contracting Officer.

4.0 SUBMISSION OF QUOTATION

Quote Submission: The contractors shall submit complete emailed electronic copy portable document format (.pdf) or Microsoft Excel (.xlsx) format of:

Volume 1: (technical)

- a. Complete manufacturer's product specifications
- b. Physical finish samples PART OF FINAL SUBMISSION FOR VA APPROVAL
- c. Quantity of man hours for labor/installation
- d. Product literature
- e. Warranty
- f. Self-certifying statement confirming ability to meet project deadlines

Volume 2: (pricing)

- a. Price quote with separate line for labor/installation
- b. Bill of Materials with subtotals and tagged per CLIN/ floorplan

Submissions can be sent in multiple emails to avoid computer system email size limitation, Danielle.Bowman@va.gov no later than 02/06/2023 11:59 PM Quotes submitted by any other method will not be considered. All proprietary information shall be clearly marked. The use of hyperlinks in quotes is prohibited. **Late quotes will not be accepted for evaluation.** The contractor is responsible for confirming the Government's receipt of the contractor's quote.

Pricing must be within the established IDIQ Pricing. Pricing shall include design and installation as two separate line items.

5.0 EVALUATION CRITERIA

Task order will be evaluated on:

- a. Bill of Materials with subtotals and tagged per TYPICAL OR ROOM#/ floorplan department and room etc.
- b. PDFs of detailed and dimensioned: Plan, 2-D and 3-D drawings of each workstation (and/or) products with multiple parts list to represent exactly what is being included in task order and to determine accuracy.
- c. Cut sheets with product detail for each line item.
- d. Labor/Services appropriate to the scope of work.

6.0 PRODUCT

General

All finished surfaces shall be free of scratches, marks, dents, or blemishes, and withstand staining, and exhibit to flaking, cracking, or loss or adhesion.

Furnishings shall have smooth finishes with no hazardous projections, sharp corners, or detail, which can be hazardous and cause personal injury or damage to clothing.

Requirements of Space: (MFR HAWORTH FURNITURE TO MATCH EXISTING PRODUCT BEING REUSED "Or Equal")

RM 304	
LF1- LATERAL FILE, Metal, 30" wide, 3 high, Freestanding, File/File, Painted Doors, Taper Pull, Glides, Locking, Counterweight, Common Top Metal Finish - Charcoal Laminate Finish- Medium Cherry	2
LF1- LATERAL FILE, Metal, 36" wide, 3 high, Freestanding, File/File, Painted Doors, Taper Pull, Glides, Locking, Counterweight, Common Top Metal Finish - Charcoal Laminate Finish- Medium Cherry	1
LF1- LATERAL FILE, Metal, 36" wide, 5 high, Freestanding, File/File, Painted Doors, Taper Pull, Glides, Locking, Counterweight, Metal Finish - Charcoal	3

TS1 - TASK CHAIR, Mid-Back, 4D T-arms, Sliding Seat, Mesh Mid Back, Left, Right or Both side Lumbar Support, Pneumatic Height Adjustable, Upholstered Seat, Soft Casters, Upholstery Back: Black Mesh, Upholstery Seat: Pallas, Holy Cow-Carbon Copy 27.144.101, Base: Black Plastic, Casters: Hard Floor	15
MD2 - Modular Desking, Freestanding, HPL Tops with Painted Metal Components, Taper Pull, Locking Storage, Dual Monitor Arm, Electric Height Adjustable Table Desk with Basket Wire Management Finish: Laminate - Medium Cherry, Edge: Charcoal, Metal Finish - Charcoal	
MSW1- WORKSURFACE, Rectangular, 24x 42, Panel Mounted, Wire Management Notched, Painted Finish - Charcoal, Laminate Finish -Medium Cherry, Edge Finish: Charcoal	1
MSW1- WORKSURFACE, Rectangular, 24x 48, Panel Mounted, Wire Management Notched, Painted Finish - Charcoal, Laminate Finish -Medium Cherry, Edge Finish: Charcoal	14
HAW3- WORKSURFACE, Rectangular,, Height Adjustable Base (CS5), Sit to Stand, 52 X 23, Electric Control, Powder Coated Base, Cable Management, Wire Basket and Cover. Laminate Finish -Medium Cherry, Edge Finish: Charcoal, Table Base Paint - Black	4
HAW3-WORKSURFACE, Rectangular, Height Adjustable Base (CS5), Sit to Stand, 64 X 23, Electric Control, Powder Coated Base, Cable Management, Wire Basket and Cover. Laminate Finish -Medium Cherry, Edge Finish: Charcoal, Table Base Paint - Black	10
CS2 - COMPUTER SUPPORT TOOLS - Monitor Arm, Dual Monitor, Clamp and Grommet Mount Capability, Wire Management Down Arm, Gas Assist Lifting, One Finger Adjustment, 360 degree movement, Hold Monitor Weight 3lbs to 17lbs, Warranty 15 yr., Finish-Black	14
POWER MODULE - Personal Desktop Power, Clamp Mounted, 2 AC outlets, 1- USB-A and 1- USB-C quick charge, with attached power strip mounted below surface, UL and cUL listed, 8' power cord, color-Black	14
MSS2 - Metal Mobile Box/Box/File Pedestal, Taper Pull, Painted Door, Metal Finish - Charcoal	14
MSS1 - Panel Mounted Overhead Storage Bin, Flipper Door Unit With Tasklight . Metal Finish - Charcoal	14
MISC PANEL MOUNTED SUPPORTS TO COMPLETE INSTALLATION WITH CANTILEVERS AND HALF END PANEL SUPPORTS ETC.	
MSF1 -MODULAR SYSTEMS FURNITURE, STACKING PANEL SYSTEM FINISH - ACOUSTIC/TACKABLE FABRIC - GRA AERIAL-ETHEREAL 36-ET, METAL-SMOOTH PLASTER TR-PLS	

Panels, Frame and Tile:	
MSP2 - PANEL FRAME AND TILE, POWER, 3 CIRCUIT Metal Finish: Charcoal	
66H X 24W	14
66H X 30W	2
66H X 36W	9
66H X 42W	1
66H X 48W	11
66H X 60W	1
MSP2 - PANEL FRAME AND TILE, NO POWER Metal Finish: Charcoal	
66H X 24W	12
66H X 30W	11
66H X 36W	9
66H X 48W	1
MSP2 - TILE KIT - ACOUSTICAL FABRIC, TACKABLE, FABRIC: GR B SHIMMER DIMOND WS-14	
56H X 24W	52
56H X 30W	26
56H X 36W	36
56H X 42W	2
56H X 48W	24
56H X 60W	2
MSP2 - ACOUSTICAL INSERTS	
58H X 24W	26
58H X 30W	13
58H X 36W	18
58H X 42W	1
58H X 48W	12
58H X 60W	1
BASE IN FEEDS	5
MISC PARTS TO COMPLETE INSTALLATION WITH, POWER, TRIM, CONNECTORS, OUTLETS, KEYS, WALL MOUNTS, ETC.	
RM 304A	
MD2 - Modular Desking, Freestanding, HPL Tops with Painted Metal Components, Taper Pull, Locking Storage, Dual Monitor Arm, Electric Height Adjustable Table Desk with Basket Wire Management Finish: Laminate - Medium Cherry, Edge- Charcoal, Metal Finish - Charcoal	

MSW1 - WORKSURFACE, Rectangular Desk Shell, Freestanding, 24x 72, (2)-1/3 Metal Panel Modesty with 1.5" Between Surface and Modesty Wire Management Grommet, Painted Finish - Charcoal, Laminate Finish -Medium Cherry, Edge Finish: Charcoal	1
HAW3 -WORKSURFACE, Rectangular, Height Adjustable Base (CS5), Sit to Stand, 58 X 29, Electric Control, Powder Coated Base, Cable Management, Wire Basket and Cover. Laminate Finish -Medium Cherry, Edge Finish: Charcoal, Table Base Paint - Black	1
CS2 - COMPUTER SUPPORT TOOLS - Monitor Arm, Dual Monitor, Clamp and Grommet Mount Capability, Wire Management Down Arm, Gas Assist Lifting, One Finger Adjustment, 360 degree movement, Hold Monitor Weight 3lbs to 17lbs, Warranty 15 yr., Finish-Black	1
POWER MODULE - Personal Desktop Power, Clamp Mounted, 2 AC outlets, 1- USB-A and 1- USB-C quick charge, with attached power strip mounted below surface, UL and cUL listed, 8' power cord, color-Black	1
MSS2 - Metal Mobile File/File Pedestal, Taper Pull, Painted Door, Metal Finish - Charcoal	1
MSS1 - Surfaced Mounted Overhead Storage Hutch 72"W, Flipper Door Unit With LED Tasklight, DC7 Tackboard . Metal Finish - Charcoal, Tackboard Fabric: Shimmer Diamond WS-14	1
SC1 -STORAGE CABINET,, 24", 5 High, Painted Metal, Personal Storage Tower, Left Handed, Box/Box/File and Door Storage, Freestanding, Taper Pull; FINISHES: Metal-Charcoal	1
TS1 - TASK CHAIR, Mid-Back, 4D T-arms, Sliding Seat, Mesh Mid Back, Left, Right or Both side Lumbar Support, Pneumatic Height Adjustable, Upholstered Seat, Soft Casters, Upholstery Back: Black Mesh, Upholstery Seat: Pallas, Holy Cow-Carbon Copy 27.144.101, Base: Black Plastic, Casters: Hard Floor	1
RM 305	
MD2 - Modular Desking, Freestanding, HPL Tops with Painted Metal Components, Taper Pull, Locking Storage, Dual Monitor Arm, Electric Height Adjustable Table Desk with Basket Wire Management Finish: Laminate - Medium Cherry, Edge: Charcoal, Metal Finish - Charcoal	
MSW1 - WORKSURFACE, Rectangular Desk Shell, Freestanding, 24 x 66, (2)-1/3 Metal Panel Modesty with 1.5" Between Surface and Modesty Wire Management Grommet, Painted Finish - Charcoal, Laminate Finish -Medium Cherry, Edge Finish: Charcoal	1
HAW3 -WORKSURFACE, Rectangular, Height Adjustable Base (CS5), Sit to Stand, 58 X 29, Electric Control, Powder Coated Base, Cable Management, Wire Basket and Cover. Laminate Finish -Medium Cherry, Edge Finish: Charcoal, Table Base Paint - Black	1

CS2 - COMPUTER SUPPORT TOOLS - Monitor Arm, Dual Monitor, Clamp and Grommet Mount Capability, Wire Management Down Arm, Gas Assist Lifting, One Finger Adjustment, 360 degree movement, Hold Monitor Weight 3lbs to 17lbs, Warranty 15 yr., Finish-Black	1
POWER MODULE - Personal Desktop Power, Clamp Mounted, 2 AC outlets, 1- USB-A and 1- USB-C quick charge, with attached power strip mounted below surface, UL and cUL listed, 8' power cord, color-Black	1
MSS2 - Metal Mobile File/File Pedestal, Taper Pull, Painted Door Metal , Finish - Charcoal	1
MSS1 - Surfaced Mounted Overhead Storage Hutch 66"W, Flipper Door Unit With LED Tasklight, DC7 Tackboard . Metal Finish - Charcoal, Tackboard Fabric: GR B SHIMMER DIMOND WS-14	1
SC1 -STORAGE CABINET,, 24", 5 High, Painted Metal, Personal Storage Tower, Right Handed, Box/Box/File and Door Storage, Freestanding, Taper Pull; FINISHES: Metal-Charcoal	1
TS1 - TASK CHAIR, Mid-Back, 4D T-arms, Sliding Seat, Mesh Mid Back, Left, Right or Both side Lumbar Support, Pneumatic Height Adjustable, Upholstered Seat, Soft Casters, Upholstery Back: Black Mesh, Upholstery Seat: Pallas, Holy Cow-Carbon Copy 27.144.101, Base: Black Plastic, Casters: Hard Floor	1
RM 305A	
MD2 - Modular Desking, Freestanding, HPL Tops with Painted Metal Components, Taper Pull, Locking Storage, Dual Monitor Arm, Electric Height Adjustable Table Desk with Basket Wire Management Finish: Laminate - Medium Cherry, Edge- Charcoal, Metal Finish - Charcoal	
MSW1 - WORKSURFACE, Rectangular Desk Shell, Freestanding, 24 x 66, (2)-1/3 Metal Panel Modesty with 1.5" Between Surface and Modesty Wire Management Grommet, Painted Finish - Charcoal, Laminate Finish -Medium Cherry, Edge Finish: Charcoal	5
HAW3 -WORKSURFACE, Rectangular, Height Adjustable Base (CS5), Sit to Stand, 46 X 23, Electric Control, Powder Coated Base, Cable Management, Wire Basket and Cover. Laminate Finish -Medium Cherry, Edge Finish: Charcoal, Table Base Paint - Black	5
CS2 - COMPUTER SUPPORT TOOLS - Monitor Arm, Dual Monitor, Clamp and Grommet Mount Capability, Wire Management Down Arm, Gas Assist Lifting, One Finger Adjustment, 360 degree movement, Hold Monitor Weight 3lbs to 17lbs, Warranty 15 yr., Finish-Black	5
POWER MODULE - Personal Desktop Power, Clamp Mounted, 2 AC outlets, 1- USB-A and 1- USB-C quick charge, with attached power strip mounted below surface, UL and cUL listed, 8' power cord, color-Black	5
MSS2 - Metal Mobile File/File Pedestal, Taper Pull, Painted Door, Metal Finish - Charcoal	5

MSS1 - Surfaced Mounted Overhead Storage Hutch 66"W, Flipper Door Unit With LED Tasklight, DC7 Tackboard . Metal Finish - Charcoal, Tackboard Fabric: Shimmer Diamond WS-14	5
SC1 -STORAGE CABINET,, 24", 5 High, Painted Metal, Personal Storage Tower, Left Handed, Box/Box/File and Door Storage, Freestanding, Taper Pull; FINISHES: Metal-Charcoal	1
SC1 -STORAGE CABINET,, 24", 5 High, Painted Metal, Personal Storage Tower, Right Handed, Box/Box/File and Door Storage, Freestanding, Taper Pull; FINISHES: Metal-Charcoal	4
TS1 - TASK CHAIR, Mid-Back, 4D T-arms, Sliding Seat, Mesh Mid Back, Left, Right or Both side Lumbar Support, Pneumatic Height Adjustable, Upholstered Seat, Soft Casters, Upholstery Back: Black Mesh, Upholstery Seat: Pallas, Holy Cow-Carbon Copy 27.144.101, Base: Black Plastic, Casters: Hard Floor	5
RM 305B	
MD2 - Modular Desking, Freestanding, HPL Tops with Painted Metal Components, Taper Pull, Locking Storage, Dual Monitor Arm, Electric Height Adjustable Table Desk with Basket Wire Management Finish: Laminate - Medium Cherry, Edge- Charcoal, Metal Finish - Charcoal	
MSW1 - WORKSURFACE, Rectangular Desk Shell, Freestanding, 24 x 72, (2)-1/3 Metal Panel Modesty with 1.5" Between Surface and Modesty Wire Management Grommet, Painted Finish - Charcoal, Laminate Finish -Medium Cherry, Edge Finish: Charcoal	1
HAW3 -WORKSURFACE, Rectangular, Height Adjustable Base (CS5), Sit to Stand, 70 X 29, Electric Control, Powder Coated Base, Cable Management, Wire Basket and Cover, Adjustable Height Screen 70 X 22.. Laminate Finish -Medium Cherry, Edge Finish: Charcoal, Table Base Paint - Black. Screen Fabric Graphite	1
CS2 - COMPUTER SUPPORT TOOLS - Monitor Arm, Dual Monitor, Clamp and Grommet Mount Capability, Wire Management Down Arm, Gas Assist Lifting, One Finger Adjustment, 360 degree movement, Hold Monitor Weight 3lbs to 17lbs, Warranty 15 yr., Finish-Black	1
POWER MODULE - Personal Desktop Power, Clamp Mounted, 2 AC outlets, 1- USB-A and 1- USB-C quick charge, with attached power strip mounted below surface, UL and cUL listed, 8' power cord, color-Black	1
MSS2 - Metal Mobile File/File Pedestal, Taper Pull, Painted Door, Metal Finish - Charcoal	1
MSS1 - Surfaced Mounted Overhead Storage Hutch 72"W, Flipper Door Unit With LED Tasklight, DC7 Tackboard . Metal Finish - Charcoal, Tackboard Fabric: Shimmer Diamond WS-14	1

SC1 -STORAGE CABINET,, 24", 5 High, Painted Metal, Personal Storage Tower, Left Handed, Box/Box/File and Door Storage, Freestanding, Taper Pull; FINISHES: Metal-Charcoal	1
TS1 - TASK CHAIR, Mid-Back, 4D T-arms, Sliding Seat, Mesh Mid Back, Left, Right or Both side Lumbar Support, Pneumatic Height Adjustable, Upholstered Seat, Soft Casters, Upholstery Back: Black Mesh, Upholstery Seat: Pallas, Holy Cow-Carbon Copy 27.144.101, Base: Black Plastic, Casters: Hard Floor	1
RM 306A	
MD2 - Modular Desking, Freestanding, HPL Tops with Painted Metal Components, Taper Pull, Locking Storage, Dual Monitor Arm, Electric Height Adjustable Table Desk with Basket Wire Management Finish: Laminate - Medium Cherry, Edge- Charcoal, Metal Finish - Charcoal	
MSW1 - WORKSURFACE, Rectangular Desk Shell, Freestanding, 24x 72, (2) -1/3 Metal Panel Modesty with 1.5" Between Surface and Modesty Wire Management Grommet, Painted Finish - Charcoal, Laminate Finish -Medium Cherry, Edge Finish: Charcoal	2
HAW3 -WORKSURFACE, Rectangular, Height Adjustable Base (CS5), Sit to Stand, 58 X 29, Electric Control, Powder Coated Base, Cable Management, Wire Basket and Cover. Laminate Finish -Medium Cherry, Edge Finish: Charcoal, Table Base Paint - Black	2
CS2 - COMPUTER SUPPORT TOOLS - Monitor Arm, Dual Monitor, Clamp and Grommet Mount Capability, Wire Management Down Arm, Gas Assit Lifting, One Finger Adjustment, 360 degree movement, Hold Monitor Weight 3lbs to 17lbs, Warranty 15 yr., Finish-Black	2
POWER MODULE - Personal Desktop Power, Clamp Mounted, 2 AC outlets, 1- USB-A and 1- USB-C quick charge, with attached power strip mounted below surface, UL and cUL listed, 8' power cord, color-Black	2
MSS2 - Metal Mobile File/File Pedestal, Taper Pull, Painted Door, Finish - Charcoal	2
MSS1 - Surfaced Mounted Overhead Storage Hutch 72"W, Flipper Door Unit With LED Tasklight, DC7 Tackboard . Metal Finish - Charcoal, Tackboard Fabric: Shimmer Diamond WS-14	2
SC1 -STORAGE CABINET,, 24", 5 High, Painted Metal, Personal Storage Tower, Left Handed, Box/Box/File and Door Storage, Freestanding, Taper Pull; FINISHES: Metal-Charcoal	1
SC1 -STORAGE CABINET,, 24", 5 High, Painted Metal, Personal Storage Tower, Right Handed, Box/Box/File and Door Storage, Freestanding, Taper Pull; FINISHES: Metal-Charcoal	1

TS1 - TASK CHAIR, Mid-Back, 4D T-arms, Sliding Seat, Mesh Mid Back, Left, Right or Both side Lumbar Support, Pneumatic Height Adjustable, Upholstered Seat, Soft Casters, Upholstery Back: Black Mesh, Upholstery Seat: Pallas, Holy Cow-Carbon Copy 27.144.101, Base: Black Plastic, Casters: Hard Floor	2
MSF1 -MODULAR SYSTEMS FURNITURE, STACKING PANEL SYSTEM FINISH - ACOUSTIC/TACKABLE FABRIC - GRA AERIAL-ETHEREAL 36-ET, METAL-SMOOTH PLASTER TR-PLS	
Panels, Frame and Tile:	
MSP2 - PANEL FRAME AND TILE, NO POWER Metal Finish: Charcoal	
66H X 24W	2
66H X 48W	1
MSP2 - TILE KIT - ACOUSTICAL FABRIC, TACKABLE, FABRIC: GR B SHIMMER DIMOND WS-14	
40H X 24W	2
40H X 48W	2
56H X 24W	2
MSP2 - GLASS TILE KIT - GLASS	
16H X 24W	2
16H X 48W	2
MSP2 - ACOUSTICAL INSERTS	
58H X 24W	1
42H X 24W	1
42H X 48W	1
MISC PARTS TO COMPLETE INSTALLATION WITH, TRIM, CONNECTORS, KEYS, WALL MOUNTS, TOGGLES ETC.	
CORRIDOR 322	
LF1 - LATERAL FILE Common Top 72"W X 18"D Laminate Finish- Medium Cherry	1
SV1 - INSTALLATION	1

See attachment for minimum technical requirement of products.

7.0 SERVICES

Service required is detailed in **SV1**

Receive/Delivery/Installation
4100 W. Third St.
Dayton Ohio 45428

Phasing – Timeline 2 Phases
Building - 126
Floor/Room – 3rd Floor Room 304, 304A, 305, 305A, 305B & 306A
Delivery Location – elevator access and dock access

Design Contract Tasks/Requirements

- a. The contractor may be requested to attend a minimum of three (3) in-person meetings at the Dayton VA Medical Center to review final award with VA Interior Designer and End Users, and to make necessary revisions.
- b. During first meeting the contractor shall provide the Interior Designer with the Auto-Cad drawings to [1/4" – 1/8"] scale drawings showing layouts of awarded product.
- c. The contractor shall allow for three (3) revisions per line item included in design services including updating Auto-Cad Drawings and PDFs as request by VA Interior Designer.
- d. The contractor shall be responsible for taking and applying accurate field measurements to ordered product for verification of correct sizing. Auto-Cad drawings may not be accurate finished dimensions and may not be used in place of field measurements. The Vendor shall be liable for any incorrect field measurements leading to incorrect product order.
- e. The contractor shall be responsible for providing all sample materials for awarded product (2-Day Delivery) as requested by VA Interior Designer.
- f. The product must not be placed into production without clearance from the VA COR.
- g. The contractor shall provide final, clean [1/4" – 1/8"] scaled drawings of product layout for sign-off prior to scheduling manufacturing.
- h. The contractor shall track manufacturing schedule and notify VA Interior Designer with updates of estimated completion date by email.
- i. The contractor shall attend a post-installation meeting to assess, address, and document any punch-list items and shall submit to the VA Interior Designer a remediation plan within 5 business days.
- j. The contractor shall provide 90 days free storage.

The Government maintains the option to modify the normal work week, days and hours, as necessary for the accomplishment of VHA mission.

Work Required by Others

All work required by other trades shall be identified under this section by the Quoter.